

"Around MS, People Thriving"

MULTIPLE SCLEROSIS SOCIETY OF AUCKLAND AND THE NORTH SHORE INC.

ANNUAL REPORT 2010

PRESIDENT'S REPORT 2010

I have pleasure in reporting to Members of the Multiple Sclerosis Society of Auckland and North Shore on the activities and efforts of the committee on your behalf during 2010.

Last year I reported on the profound effects of the worldwide financial crisis on our Society. Despite our best efforts, those effects continued to impact on us during 2010. This

is best demonstrated by the drop in our funding grants from Trusts of \$211,673 from \$379,372 to \$167,699. The impact was most felt in grants from Trusts managing the proceeds of gambling. In their case they were feeling the effects of not only the economic recession but also policy moves to reduce the number of gambling machines and gambling locations as well as stricter controls on individuals to control problem gambling.

At the same time there was not the opportunity for other fund raising events which have occurred in the past. This meant that our income from events was \$92,000 less than the previous year.

Your committee has had no option but to take steps to reduce our costs in line with our reduced income. As staff costs are the major cost, we had no alternative but to reduce staff numbers. During the year we did not replace the positions of Volunteer Coordinator or Funding Coordinator as they became vacant. When it became apparent that we still needed to make further cuts we undertook a strategic review of how we delivered our services to members via the field workers. From that review we believe we can efficiently service our client base by concentrating our efforts on clients who need our services the most, by putting greater reliance on electronic and telephone communications where available and necessary, and by equipping our field workers to work from home, thereby partially eliminating the significant travel time involved in travelling to and from the office. This review also resulted in a reduction in the number of field workers from 6 to 4.

The decision to base field workers from home based offices enabled the committee to consider the Society's needs for office accommodation. When we moved to the premises in Taylors Road, Morningside more than 10 years ago it was hoped that it would facilitate a greater amount of collaboration and cooperation with the other neurological organisations who were collocated in the building complex. Sadly that has not occurred to the extent we all had hoped. At the same time our own premises were never developed to the extent anticipated. The offices had poor parking and the lack of a lift made the meeting room inaccessible to those in wheelchairs. Several committees over the years have considered various schemes to upgrade or alter the offices but a lack of funds or more important priorities has meant none of those plans were proceeded with. After very careful consideration the committee has unanimously resolved to recommend to members to approve the sale of the premises for \$385,000. The sale requires the approval of members at a special general meeting of the Society following immediately after the end of this Annual General Meeting. At the same time the Society will relocate its administration functions form 1 April to its existing offices in Glenfield on the North Shore.

The Committee acknowledges that these are significant changes. None of them have been made without thorough research and discussion and debate. All of these decisions have in the end been made unanimously as being the best options in very difficult and trying times. I believe that they place the Society in a strong position to move forward to concentrate on providing the best range of services for our members.

On your behalf I record our appreciation for the commitment and efforts of all of our staff during a particularly difficult year.

The changes in the national health sector landscape, which I foreshadowed in my report last year, have still to take shape. I still expect there will be opportunities for the Society to improve services to members through working more closely with new primary care organisations and the three Auckland DHBs. We are prepared for this and look forward to increased integration of services delivered in the community near to where our clients live.

MSS New Zealand completed a review of its organisation structure and relationship with the regional societies during 2010. The principal thrust was to make MSSNZ more aligned to the needs and aspirations of its regional members. As a result it is proposed to amend their constitution to establish five clusters of regions who will directly appoint one of their number as a board member of the national society. The board member will be accountable to their region for ensuring alignment of the activities and policies of regional organisations and MSSNZ. In addition two independent board members will be appointed as well. It is proposed that the necessary changes to the MSSNZ constitution will be approved at their October AGM.

The first joint meeting of cluster representatives and the MSSNZ board occurred recently in Wellington. I represented the northern cluster of MS Northland and MS Auckland and North Shore. I look forward to the greater alignment of direction and definition of roles which will lead to greater cooperation and strengthening of our services to members as a result.

Despite the challenges and changes which we experienced during 2010 the committee has also been looking forward. We have agreed to a revamp of the Art Exhibition which is to be held in July at the Aotea Centre. As well as providing the opportunity for the artists amongst our members to be able to display and sell their work, we intend to strengthen the fund raising aspect of this event by including other invited artists and to incorporate an art auction. Further details will be available shortly.

We are also included in the planning as the nominated charity of a major new event for Auckland. At this stage we expect an announcement to be made towards the end of April.

After the very successful Mana Retreat last year we were hoping to repeat it again this year. Unfortunately Dr George Jelinek is not available this year and we are finalising plans for an alternative programme.

In conclusion, on behalf of you all I wish to acknowledge the efforts, dedication and commitment of our staff, led by Gary McMahon, during another year of real challenge. I am very conscious that our fieldworkers in particular have toiled on in very trying circumstances and I know you would want me to acknowledge that effort in particular.

My thanks also to Graham Wear as Vice President and the rest of the committee for their support and interest in everything the Society does. In particular I want to acknowledge the efforts of Bruce Cameron who is stepping down as our secretary after a number of years in that role. I am delighted he is continuing to offer his services as a committee member.

Neil Woodhams

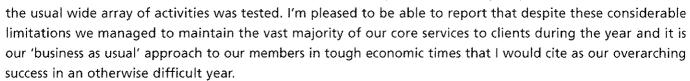
Neil Woodhams

President

GENERAL MANAGER'S REPORT 2010

I'm pleased to be able to report on the activities and progress of the Society during the last year which was, in many ways, extremely challenging for the organisation.

The economic downturn continued to bite into our funding opportunities during the year and affected a number of our revenue streams. As a consequence our ability to present



By the end of 2010 we were four members of staff fewer than at the beginning of the year and the remaining team worked hard to ensure that as much as possible of our usual activity took place.

As is my usual practice, in the following paragraphs I highlight the key activities and achievements of the year.

CLIENT SERVICES

- 4th Annual Retreat for People with MS Hosted by Prof. George Jelinek and facilitated by Dr. Sandra Neate and Dr Craig Hassad, this retreat was fully booked with a waiting list and was a clear success. Whilst we won't have a retreat running in 2011 because of Prof. Jelinek's other commitments, we have other fascinating events planned that will be just as important to clients and our normal retreat with George Jelinek will resume next year.
- In May we ran an Information Day at the Institute of Chartered Accountants Conference Centre in Epsom. The content of the day was excellent. Our key speakers were Dr Ernie Willoughby (who is our patron) and Nicola Kayes, Senior Research Officer at AUT. Lectures during the day were also provided by Jenny Stewart, Senior Lecturer in Physiotherapy at AUT University; Dr Kate Perry, Clinical Psychologist at the Community Neurobehavioural Service; Liz Binns, Senior Research Office/Lecturer at AUT University; Gwen Giles, Continence Nurse Specialist; Karen Forrester, Executive Member New Zealand Carers Alliance and Stewart Harvey, Branch Manager Public Trust. The content of the information day was comprehensive and those that attended found the day extremely useful.
- Field Workers Our Field Workers have had a tough year with a review being undertaken during the latter half of the year on the way that we worked and how we allocated our resources to the needs of our members. The outcome was a restructure that ensured that we focused more on those members that clearly needed our services and that we provided the best service possible. As an outcome of the review, the decision was made to reduce our Field Worker team from six to four and at the end of the year we sadly said goodbye to both Bea Philips and Allison Wheeler.
- Volunteers During the year we lost our Volunteer Coordinator Jacob Bish and it was decided to not replace the role for the time-being. There have naturally been some short-term consequences of this decision and we have lost some of the day-to-day relationships with volunteers, but we are hoping to make up that ground within the next few months and have a thriving volunteer workforce back in place within a short period of time.

FUNDRAISING AND INCOME

- In October we very reluctantly said goodbye to Nicola Garland our Fundraising and Marketing Manager, who left to join the Foundation of the Blind as their Campaign Manager. Nicola had been with the Society since 2005 and was key in recent years in the development and success of our larger events and programmes.
- Awareness Week Our Street collection on 3rd and 4th September produced a healthy \$35,000. It is one of those events that is directly related to the number of volunteers we can get onto the streets, so we continue to work hard to encourage our membership to help us on this one occasion each year.

- Awareness Week We were also grateful this year to have a unique and interesting advertising campaign
 offered to us on a pro bono basis by Jenny McMillan and the creative team at Whybin/TBWA and we are
 grateful to them for their continued support. The campaign raised some interesting and mainly positive
 reactions from the public and was certainly a talking point.
- Footloose Fun Walk This event has always been seen by the Society as a long-term growth event, but it has proved challenging to attract ever-increasing numbers of people to participate and thus to make a decent return on the event for the effort expended. This year we decided that a make-over was in order and relocated the event to the Viaduct Harbour. The event has clearly now got the framework in place and the location made a big difference to its success.
- Charitable Trusts The year saw a major downturn in this revenue stream for a number of reasons; the economic downturn, lower interest rates, and much higher numbers of organisations submitting applications to Trusts. As a consequence our income from this source was down significantly.

SPECIAL RELATIONSHIPS

The Society continues to enjoy close relationships and ongoing support from a number of key people and organisations and we gratefully acknowledge their assistance here.

- · Dr Ernie Willoughby
- · Marvyn and Doug Smith Charitable Trust
- Milton Jennings and Fidelity Life Assurance Company
- Justine Simmonds and Fiona D'Young
- Rod Milner Motors
- Telcotech Limited

2011 AND THE FUTURE

The recent restructure of our Field Work team has still to be 'bedded in' and new working practices and new clients for all of the remaining team will take time to settle into new routines. I am confident that we will be able to deliver the same high level of services that we have always done.

Our relocation to the North Shore offices has to be seen in a positive light – it is allowing us to de-clutter our operation and focus our energies on key services to members in the most efficient way possible.

Over the next few years we will need to engage our members more, ask for more volunteer help and look for ways to partner and share resources with agencies with similar values to our own. In an uncertain market we will now be well placed and lean enough to take advantage of those opportunities when they arise.

I'd like to thank my colleagues, Anju, Diane, Dianne, Glen, Georga and Tina for their support and for the dedication that they all display each and every day. I'd also like to acknowledge the contribution of those colleagues that have left the Society over the last year – Allison, Bea, Jake and Nicola.

Finally, I'd like to thank our President, Neil Woodhams and our Committee for their support and efforts during a particularly difficult year.

Gary McMahon General Manager

INCOME FROM GRANTS

We would like to gratefully acknowledge the following organisations for their generous support.

ANZ Staff Foundation	3,950
ASB Community Trust	10,000
Auckland City Council	444
Bank Deposits	500
Constellation Communities Trust	2,500
Cuesports Foundation	5,000
Four Winds Foundation	5,500
NH Taylor Charitable Trust (Guardian Trust)	10,700
Ernest Davis Hyam Estate	10,000
Charles Rupert Stead Trust (Guardian Trust)	5,000
NH Taylor Charitable Trust (Guardian Trust)	16,538
Joyce Fisher Charitable Trust (Guardian Trust)	5,000
Ted and Mollie Carr Endowment Fund (Guardian)	30,000
Community Organisational Grant Scheme – Rodney & North Shore	1,000
Community Organisational Grant Scheme – Auckland City	5,624
Community Organisational Grant Scheme – Waitakere City	2,000
Community Organisational Grant Scheme – Manukau	8,742
Community Organisational Grant Scheme – South Auckland	1,000
Lion Foundation	15,000
Lion Foundation	20,000
Mt. Wellington Foundation	2,800
North Shore City Council – Local Initiatives Fund – Glenfield	400
The North & South Trust	4,085
Lottery Auckland Community Board	20,000
Rodney District Council	627
Southern Trust	10,000
The Trust Charitable Foundation – Waitakere Community Board	15,000
Sub-total	\$211,411
Less unused grants refunded	-2,765
Less Income in Advance @ 31/12/10	-51,538
Plus Income in Advance @ 31/12/09	10,592
Total	\$167,699

"Around WS, People Thriving"



INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF MULTIPLE SCLEROSIS SOCIETY OF AUCKLAND AND THE NORTH SHORE INCORPORATED

We have audited the financial statements of Multiple Sclerosis Society of Auckland and North Shore Incorporated on pages 8 to 11 which comprise the Statement of Financial Position as at 31 December 2010 and the Statement of Financial Performance and Statement of Movement of Accumulated Funds for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management Committee's Responsibility for the Financial Statements

The management committee is responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand and for such controls as the committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibilities

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis of audit opinion.

Other than in our capacity as auditor we have no relationship with or interest in Multiple Sclerosis Society of Auckland and North Shore Incorporated.

Basis for Qualified Opinion on Financial Position and Financial Performance

In common with other organisations of a similar nature, control over the receipt of monies from donations, prior to being recorded is limited. The Society appears to be taking reasonable steps to ensure controls in this area are adequate; however there are no practicable economic audit procedures to determine the effectiveness of these controls. The Society's income from donations and Fundraising events were \$97,770 (2009: \$192,211).

In this respect alone we have not obtained all the information and explanations that we have required.

Qualified Opinion on Financial Position and Financial Performance

In our opinion, except for the possible effects of the mater described in the Basis for Qualified Opinion paragraph, the financial statements on pages 8 to 11.

- · comply with generally accepted accounting practice in New Zealand;
- give a fair view of the financial position of Multiple Sclerosis Society of Auckland and North Shore Incorporated as at 31 December 2010 and its financial performance for the year ended on that date.

Report on Other Legal and regulatory requirements

In our opinion proper accounting records have been kept by Multiple Sclerosis Society of Auckland and North Shore Incorporated as far as appears from an examination of those records.

Lynch Phibbs & Associates

Parnell, Auckland 18 March 2011



STATEMENT OF FINANCIAL PERFORMANCE

For the Year Ended 31 December 2010

	Note	2010	2009
		\$	\$
REVENUE			
Donations		47,605	49,661
Subscriptions		12,415	13,396
Grants		167,699	379,372
Ministry of Health		52,460	45,720
FBT Refunds – Prior Years		26,599	
Sponsorship		5,108	3,900
Book Sales		10,274	8,335
Interest		17,272	19,069
Fundraising Events		50,165	142,550
Bequests		48,647	12,831
Total Revenue		438,245	674,834
EXPENSES			
Administration & Premises		91,763	82,303
Client Services		43,367	59,949
Fundraising		9,358	92,313
Staffing		413,856	458,771
Vehicles		43,911	46,226
Total Expenses		602,255	739,562
Operating Surplus / (Deficit)		(164,011)	(64,728)
NON-CASH EXPENSES			
Depreciation	3	32,325	39,316
Loss on Sale of Fixed Assets		2,637	36
Total Non-cash Expenses		34,962	39,352
Net Surplus (Deficit)		(198,973)	(104,080)

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS

For the Year Ended 31 December 2010

	Note	2010 \$	2009 \$
Accumulated Funds at the beginning for the year		664,734	768,814
Net Surplus (Deficit) for the year		(198,973)	(104,080)
Accumulated Funds at the end of the year		465,761	664,734

MULTIPLE SCLEROSIS SOCIETY OF AUCKLAND AND THE NORTH SHORE INCORPORATED

STATEMENT OF FINANCIAL POSITION

As at 31 December 2010

	Note	2010 \$	2009 \$
A service of the selection of the select			
Accumulated Funds		465,761 ————	664,734
REPRESENTED BY:			
Current Assets			
Bank		39,193	31,319
Short term Deposits with Bank		109,831	284,223
FBT Refunds		28,682	
Accounts Receivable		563	5,598
GST Refund Due		_	6
Petty Cash		200	100
Interest Accrued Bank – Deposits		454	379
Interest Accrued – FBT		4,335	
		183,258	321,625
Non Current Assets			
Property, Plant & Equipment	3	321,430	341,880
Investments	4	63,250	63,250
		384,680	405,130
Total Assets		567,938	726,756
Current Liabilities			
Trade Creditors		16,669	13,248
Accruals		20,094	28,356
GST Due for Payment		3,274	· _
PAYE		10,601	9,825
Income in Advance		51,538	10,592
		102,177	62,022
Net Assets		465,761	664,734

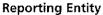
Neil Woodham (President)

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'Treasurer)

STATEMENT OF ACCOUNTING POLICIES

As at 31 December 2010



Multiple Sclerosis Society of Auckland and The North Shore Incorporated is an Incorporated Society registered under the provisions of the Charitable Trusts Act 2005. The Society is a member of Multiple Sclerosis Society of New Zealand which is an Incorporated Society, registered under the provisions of the Charitable Trusts Act 2005 on the 30th November 1967. The financial statements of the Society have been prepared according to generally accepted accounting practice.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Society with the exception that investments are stated at the lower of cost or market value.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the financial performance and financial position, have been applied:

Property, Plant & Equipment

All owned items of property, plant and equipment are initially recorded at cost and depreciated as outlined below. Initial cost includes the purchase consideration, and those costs directly attributable to bringing the asset to the location and condition.

Subsequent expenditure relating an item of property, plant or equipment is added to its gross carrying amount when such expenditure either increases the future economic benefits beyond its existing service potential, or is necessarily incurred to enable future economic benefits to be obtained.

Items of property, plant and equipment are written down immediately if an impairment in the value of the asset causes its recoverable amount to fall below its carrying amount. The impairment is recognised in the statement of financial performance.

Where an item of property, plant and equipment is disposed of, the gain or loss recognised in the statement of financial performance is calculated as the difference between the net sale price and the carrying amount of the asset.

Depreciation

The committee has reassessed rates of depreciation based on the useful life of assets and has charged depreciation accordingly as under:

Buildings

4.0% DV

Motor vehicles

26.0% DV

Office furniture & equipment

10.0% to 100.0% DV

Aid equipment

9.5% to 39.6% DV

Accounts Receivable

Accounts receivable are stated at expected realisable values.

Goods & Services Taxation

These financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and payable which are shown in the Statement of Financial Position on a GST inclusive basis.

Income Tax

The Society has charitable status under the Charities Act 2005 and is exempt from income tax pursuant to Sections CW 41 and CW 42 of the Income Tax Act 2007.

Revenue Recognition

- Donations, Subscriptions, Ministry of Health, Sponsorship, fundraising events, Bequests Donations, Subscriptions, Ministry of Health, Sponsorship, Fundraising events, Bequests recognised when payment is received.
- Interest income Interest income is recognised on accrual basis.
- **Grants** Grants received are recognised in operating revenue, unless specific conditions attach to a grant and repayment of the grant is required where these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.
- Book Sales Book Sales are recognised on accrual basis.

Changes in Accounting Policies

Grants received for non projects were recognised in the operating revenue on a cash basis. These grants are now, not recognised in operating revenue, unless specific conditions attached to them are met, until then these grants are now treated as a liability. Had the policy not changed, the loss in the current year would have been lower by \$51,538. All other policies have been applied on bases consistent with those used in the prior year.



NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 December 2010

- In November 2007, Multiple Sclerosis Society of Auckland (Inc) changed their name to Multiple Sclerosis Society of Auckland and The North Shore Incorporated, due to the merger of the two societies.
- The principal activity of the Society is the support of multiple sclerosis patients and their families. Control over donations, fundraising and bequests is limited prior to such income being recorded.

3	Property, Plant & Equipment	Original Cost	Depreciation For the Year	Accumulated Depreciation	Book Value
	Land	88,692	_	_	88,692
	Buildings	254,774	6,648	95,214	159,560
	Motor vehicles	56,510	6,543	38,679	17,831
	Office furniture & equipment	138,676	15,042	96,472	42,204
	Aid equipment	32,716	4,092	19,573	13,143
	Total as at 31 December 2010	571,367	32,325	249,938	321,430
	Land	88,692	_	-	88,692
	Buildings	254,774	7,241	88,566	166,208
	Motor vehicles	59,760	5,664	34,432	25,328
	Office furniture & equipment	209,033	21,607	161,191	47,842
	Aid equipment	30,581	4,804	16,770	13,811
	Total as at 31 December 2009	642,839	39,316	300,959	341,880

4 Investments are stated at cost or market values whichever is lower

	Security	Market Value	2010	2009
GPG Finance PLC	Bonds	28,190	28,000	28,000
Mighty River Power Ltd	Bonds	13,931	13,000	13,000
ING Medical Properties Trust	Units	23,585	22,250	22,250
Total as at 31 December 2010		65,706	63,250	63,250

- 5 There were no capital commitments or contingent liabilities at balance date.
- 6 There have been no material related party transactions during the year (2009:nil).
- 7 Subsequent events:
 - The Society has decided to move its operation to North Shore to reduce costs and earn rental income by letting out the premises where it is presently located. Estimated cost of relocation is \$9,000 (2009 nil). Estimated rental income is \$30,000 (2009\$nil)
- The cost of the 2010 audit undertaken by Lynch Phibbs & Associates was \$6,240 (2009 \$6,450). As part of their desire to assist in the community, Lynch Phibbs & Associates are again pleased to donate their 2010 audit services free of charge to the Society.

The Multiple Sclerosis Society of Auckland and the North Shore warmly acknowledges the kind generosity of the following organisations and individuals who have supported our work in the past year.

FineLityLife











































ANZ Staff Foundation

Auckland City Council Discretionary Grant
- Hobson Board

Barbara T Lipanovich and Robert Ned Covich Charitable Trust

Birkenhead Football Club

Charles Rupert Stead Trust

Constellation Communities Trust

Ernest Davis Hyam Estate

Four Winds Foundation

Guardian Trust

Jos Pickett

Joyce Fisher Charitable Trust

Mt Wellington Charitable Trust

N H Taylor Charitable Trust

North & South Trust

North Shore City Council Local Initiatives Fund
– Birkenhead / Northcote / Glenfield Boards

NZ Community Post

Rodney District council

SKYCITY Community Trust

Ted and Mollie Carr Endowment Fund

The Hopper Family

The Marvyn & Doug Smith Charitable Trust

The Trusts Charitable Foundation

During 2010 MS Auckland has been the recipient of funding from the Community Organisation Grants Scheme (COGS) and are very grateful for their support

DIRECTORY

Patron

Dr Ernie Willoughby

General Manager

Gary McMahon

President

Neil Woodhams

Field Workers

Diane Bartlett

Georga Forgac

Vice-President

Graham Wear

Diane Hampton

Glen Monin

Treasurer

Peter Wood

Grants Coordinator and Advocate

Tina French

Secretary

Bruce Cameron

Administrator

Shelley Oliver

Committee

Nelson Allen

Michael Cole

Bruce Howat

Gay Compton

Roy Burgoyne

Brian Stevens

Joan Thompson

Fran Watts

Auditors

Lynch Phibbs & Co

Accountant

Pauline Laurie and Associates

Bank

ASB St Lukes, Auckland

Life Members

David Ashton

Jo Smith

Doug Threthowen

Ken Wadham

Judy Wear

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Charities Commission Registration Number: CC10863



"Around MS, People Thriving"

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*to make an automatic \$20 donation